



**WHITESIDE CARROLL ENTERPRISE ZONE (2018)
BUILDING MATERIALS EXEMPTION CERTIFICATE APPLICATION**

(Only required for each vendor or contractor who is purchasing or ordering materials)

PROJECT # _____
issued by Zone Administrator

All items must be completed on this form before the **Whiteside Carroll Enterprise Zone Administrator will submit application to the Illinois Department of Revenue** for a Building Materials Exemption Certificate to the contractor and or project owner for the address declared on this application. Each contractor must have their own issued Building Materials Exemption Certificate issued by the Department of Revenue. **NO BUILDING MATERIALS EXEMPTIONS ARE ALLOWED, BY LAW, BEFORE THE CERTIFIED DATE.**

Project /Company Owner Name: _____

Project Address: _____

Contractor Business Name: _____

Contractor Address: _____
Street Address Required (No P.O. Box) City State Zip Code

Contractor Email Address: _____
Must have to apply

Contractors Phone#: _____ Cell#: _____

Contractor/Owners FEIN #: _____ **OR** Sole Proprietor# _____

If you do not have a FEIN # you must go to the Illinois Department of Revenue website and apply for ID # before this application maybe processed.

1. Total Contract Amount (Materials and Labor)		Your Total Bid With Tax Figured In
2. Local Tax Rate	%	Estimated Average Tax Rate
3. Percentage of Contract that is materials (whole numbers only)	%	Round up or down to a whole number for Estimate
4. Estimated amount of materials for this project		(#1 X #3)
5. Estimated amount of Sales Tax Exemption on purchased materials		(#4 X #2)
6. Estimated Labor Cost		

Contractor's Completion Date: _____ Number of contractor's employees on site _____
(Date declared will be the expiration of certificate)

Signature: _____ Title: _____

Printed Name: _____

Please Note reporting requirements by law: All businesses or contractors with BMEC's issued must report the final value of purchases made using the certificate for the project location listed on the certificate, at: <https://www2.illinois.gov/rev>. Reports not received by the filing deadline will result in the Illinois Department of Revenue revoking the certificates for your projects.

ENTERPRISE ZONE OFFICE USE ONLY: Certification Start Date: _____

Whiteside Carroll Enterprise Zone, 200 East Knox Street, Morrison, IL 61270

Adminsitator: Gary A. Camarano

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